

The Building Department is located
in the

Malverne Village Hall

99 Church Street

You can reach us at

516-599-1200

extensions: 113 or 114

Superintendent of Buildings

Robert L. Solarino

Building Inspector

George Lapin

Plumbing Inspector

Bruce Wiener
(516) 647-1710

Secretary to Building Department

Bobbie Cuomo
Florence Intrabartola

Inspectors available by appointment only

Monday-Friday
10:00 am – 12:00 pm
2:00 pm – 4:00 pm

**INCORPORATED VILLAGE
OF MALVERNE**

99 CHURCH STREET

**WHEN MUST I
APPLY FOR A
PERMIT?**



**Patricia Ann Norris-McDonald,
Mayor**

James J. Callahan III, Deputy Mayor
Joseph J. Hennessy, Trustee
Michael T. Bailey, Trustee
John J. O'Brien, Trustee

Teresa Emmel, Clerk Treasurer
James Frankie, Village Attorney

**ALL PLUMBING AND
ELECTRICAL WORK MUST BE
DONE BY A PLUMBER OR
ELECTRICIAN LICENSED BY
THE VILLAGE OF MALVERNE.**

**ALL STRUCTURAL WORK MUST
BE DONE BY A CONTRACTOR
LICENSED BY THE VILLAGE OF
MALVERNE.**

**LISTS OF THESE INDIVIDUALS CAN
BE OBTAINED FROM THE
BUILDING DEPARTMENT**



“USER FRIENDLY”

YOU MUST APPLY FOR A PERMIT.....

- ❖ To construct a fence or replace an existing fence.
 - ❖ To repave or replace a sidewalk, driveway or curb cut.
 - ❖ To install and /or replace central heating and central air conditioning.
 - ❖ For oil to gas conversion and tank abandonment.
 - ❖ To install decks or porticos.
 - ❖ To install swimming pools, hot tubs, and saunas.
 - ❖ To install or replace plumbing fixtures.
 - ❖ All *plumbing* work is to be performed by a plumber who is licensed with the Village of Malverne.
 - ❖ For *additions* to buildings.
 - ❖ For *alterations* to buildings and *structures*.
 - ❖ For new *buildings* and *structures*.
- ❖ To cut away any wall or portion thereof.
 - ❖ To remove or cut any beams or supports.
 - ❖ For removal, change or closing of any stairway or required means of exit.
 - ❖ All *electrical* work to be performed by an electrician who is licensed with the Village of Malverne.
 - ❖ To install fireplaces, including gas fireplaces.
 - ❖ To install chimneys and wood burning stoves.
 - ❖ Renovations to kitchens and bathrooms.
 - ❖ To finish basements.
 - ❖ To remove trees anywhere on the property.
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DEFINITIONS:

ADDITION: extension or increase in area or height of a building.

ALTERATION: as applied to a building or structure, shall mean any change, rearrangement, or enlargement in the structural parts of a building or structure.

BUILDING: a structure wholly or partially enclosed within exterior walls and a roof, affording shelter to persons, animals, or property.

PLUMBING: shall mean and include (but not limited to) all of the following supplied facilities and equipment: gas pipes, gas burning equipment, water pipes, water closets, sinks, installed dishwashers, lavatories, bathtubs, shower baths, catch basins, drains, vents, and any other similar supplied fixtures, together with all connections to water sewage.

ELECTRICAL: shall mean and include (but not limited to) all electrical wiring, apparatus, fittings, appliances of equipment for the transmission, distribution or utilization of electrical energy, hereafter installed within or on any building or structure, except fuse renewals, incandescent lamps and portable appliances which, together with their cables and attachments, have been approved for connection to appropriate parts of the permanent electrical equipment

STRUCTURE: shall mean a combination of materials to form a construction that is safe and stable and includes, among other things, buildings, porches, balconies, terraces, decks, tents, Sheds, walls, fences, and display signs. The term "structure" shall be construed as if followed by the words "or part thereof".