

**INCORPORATED VILLAGE OF MALVERNE**  
**REGULATIONS FOR USE OF PUBLIC PLACES FOR**  
**BLOCK PARTIES, FAIRS, PICNICS, FESTIVALS, FUNDRAISERS**

The following rules apply to the above events:

1. Block Parties have become a tradition in Malverne, and to ensure the safety and well being of all concerned, the Regulations listed below must be strictly adhered to. Additionally, there may be the need to curtail the number of block parties on the same date in heavily traveled areas to eliminate congestion and hazardous situations. This determination will be made by the Police Department.
2. The person(s) signing the application for any of the above events is responsible for ensuring that all conditions are fulfilled and that all residents of the block are made aware of them.
3. Applications for approval by Board of Trustees must be received in Village Hall at least thirty (30) days prior to the event as applications have to be reviewed by the Police Department before presentation to the Board of Trustees at Board meetings held the 1<sup>st</sup> Wednesday and the third Thursday following the first Wednesday of the month.
4. Obtain the signatures of all residents on the block involved whether they are/or are not in favor of the block party. (At least 75% of residents must be in favor in order to qualify for approval from the Board of Trustees.)
5. Block Parties are primarily for the benefit of the residents of the block and their families. It is the responsibility of the person(s) designated "responsible for the party" to ensure that minors are supervised at all times and that no uninvited guests are allowed to crash the Block Party.
6. Person(s) designated responsible for Block Party must provide every household on the block with copy of letter of approval from Village whether they are/or are not participating in function, prior to date of the Block Party.
7. All Block Parties may begin no earlier than 10:00 a.m. and shall end no later than 11:00 p.m. at which time all music must end.
8. Remind neighbors of the block party date and the time it will start so as to provide ample time for them to park their vehicles in an accessible location **other than alongside police barricades at intersections.**
9. Police barricades used to prevent through traffic should not be moved or removed until the end of the event. At the end of the event, place the barricades on the grassy area between the curb and sidewalk for pickup by the Public Works Department.  
  
**Please note, it is imperative that no vehicles park alongside the barricades blocking the intersection in case fire or emergency vehicles need to get through. Also, no tables or chairs should be placed in the vicinity of fire hydrants. The roadway must have at least a fifteen (15) foot wide lane free of obstruction to allow emergency vehicles access to the entire block.**
10. No more than one Block Party per year is permitted.
11. Fireworks of any kind are prohibited (display or otherwise). Bicycle riding is prohibited within the confines of the Block Party. Use of mechanical rides and inflatable devices is permitted provided the vendor files a certificate of insurance with the VILLAGE which provides liability coverage with minimum limits of two million dollars (\$2,000,000.00) per occurrence and lists the VILLAGE as an additional insured. Further, any such inflatable device or mechanical ride must be situated to one side of the street and in the middle of the block to ensure that the roadway has at least a fifteen (15) foot wide lane free of obstruction to allow emergency vehicles to access the entire block.
12. Please refrain from very loud music and entertainment.
13. **Do not serve alcoholic beverages to any person under 21 years of age or who appears intoxicated. All alcoholic beverages must be supervised and served by responsible adults. We encourage the availability of non-alcoholic beer and soft drinks.**
14. Adhere to local regulations concerning recycling and garbage disposal.