

**INCORPORATED VILLAGE OF MALVERNE**  
**Meeting of the Board of Trustees**  
**Regular Monthly Meeting - Minutes**  
**January 3, 2024**

**Present**

Mayor Timothy Sullivan  
Deputy Mayor Scott Edwards  
Trustee Perry Cuocci  
Trustee Carl Prizzi  
Trustee Lori Lang

Village Attorney Peter Trentacoste  
Deputy Clerk Jill Valli

**Absent**

Clerk/Treasurer Averil Smith

The meeting was called to order at 7:35 p.m.

Pledge to the Flag was recited followed by a moment of silence for Vincent DeRosa, Mary Hotetz, and Gloria Jaeger

**Mayor's Update**

The Mayor announced that Village Clerk/Treasurer Averil Smith will be leaving her position to pursue another opportunity. Deputy Clerk Jill Valli will assume the role of Clerk/Registrar and the Village will be hiring a Treasurer. The Police Headquarters project continues, with a few design and structural changes being reviewed. The opening is targeted for late spring or early summer. The Pine Stream extension project is in final DEC reviews and the final signoff should be received by the end of the month. Shortly thereafter the project will be put out for bid with conclusion expected within an 8-month timeframe. The MVAC will be attending the February Board meeting to announce the future of the Corps. The spring road paving is on schedule, with funding already in our capital plan. The Mayor thanked Malverne TV for their spectacular job covering all the Holiday Lighting events. There will be a more resident interaction format at the monthly Board meetings with departmental reports online the day following the Board meeting.

**Department Updates**

Trustee Prizzi announced that the Youth Board is offering fitness sessions at Fitness 19. Tickets go on sale Friday at 8:00 a.m. on the village website.

Trustee Lang announced that the library has scheduled elevator repairs January 22<sup>nd</sup> to the 26<sup>th</sup>. There will be no programs on the lower level during that time. They are currently running a used cell phone collection drive with the proceeds to be used for the purchase of calling cards for the troops.

Malverne Historian David Weinstein described the events of 1948 when Malverne High School had their name engraved on the Cornell Trophy for pre-eminence in football, basketball and track.

## **Public Input**

Jan Kasal – Asked the village to include more information on their website about how to run for Village Office.

## **Announcements**

- 1) Our annual Ground Hog Day celebration will take place at Crossroads Farm on Friday, February 2<sup>nd</sup> at 7:00 a.m. Come and join us to find out if Malverne Mel will see his shadow.
- 2) Village Hall and the DPW will be closed on Monday, January 15, 2024, in observance of Martin Luther King, Jr. Day.
- 3) The tentative assessment rolls for the Village of Malverne for fiscal year June 1, 2024 to May 31, 2025 will be available for inspection at Malverne Village Hall, 99 Church Street, Malverne, NY during regular business hours beginning on Thursday, February 1, 2024.
- 4) Complaints on real property assessments for fiscal year starting June 1, 2024, will be accepted by the Village Assessor, beginning Thursday, February 1, 2024 through Tuesday, February 20, 2024 during regular business hours. Our Village Assessor will be available until 9:00 p.m. on grievance day February 20<sup>th</sup> to receive complaints. If you have any questions regarding your assessment, please call 599-1200, extension 108.
- 5) Village Hall will be closed to the public on Friday, January 26<sup>th</sup> for the Annual Records Retention Day.

At 8:10 p.m. a motion was made by Deputy Mayor Edwards, seconded by Trustee Lang and carried to adjourn to go into Executive Session to discuss a particular person or persons, followed by Work Session to discuss matters listed on the agenda and transact such other business as may properly come before the Board.

**INCORPORATED VILLAGE OF MALVERNE**  
**Meeting of the Board of Trustees**  
**January 3, 2024**  
**Work Session Minutes**

**Present**

Mayor Timothy Sullivan  
Deputy Mayor Scott Edwards  
Trustee Perry Cuocci  
Trustee Carl Prizzi  
Trustee Lori Lang

Village Attorney Peter Trentacoste  
Deputy Clerk Jill Valli

**Absent**

Clerk/Treasurer Averil Smith

At 8:10 p.m. a motion was made by Deputy Mayor Edwards, seconded by Trustee Cuocci and carried to open Work Session.

H2M Engineers and Architects updated the Board of on the progress of the Pine stream Extension project. DEC approval is anticipated by the end of the month. Then the project going out to bid in the beginning of February.

At 8:50 p.m. H2M was excused from Work Session and Building Superintendent Santora joined Work Session to review with the Board the final design and structural changes to the new Police Headquarters.

**Resolution #240103** – A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried acknowledging that warrants A2323, C2324, A2325, A2326, C2327, A2328 have received necessary approvals.

**Resolution #240103A** – A motion was made by Deputy Mayor Edwards, seconded by Trustee Prizzi and carried accepting CHIPS reimbursement in the amount of \$35,537.84 and authorizes the accompanying budget transfer.

**Resolution #240103B** – A motion was made by Trustee Prizzi, seconded by Deputy Mayor Edwards and carried accepting GOSR reimbursement in the amount of \$137,759.00 and authorizes the accompanying budget transfer.

**Resolution #240103C** – A motion was made by Trustee Lang, seconded by Deputy Mayor Edwards and carried accepting the donation from H2M in the amount of \$1,000 towards Holiday Lighting events.

**Resolution #240103D** – A motion was made by Deputy Mayor Edwards, seconded by Trustee Lang and carried authorizing the Village Clerk to issue the attached RFP for the sale of 1 Britton Circle.

**Resolution #240103E** – A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried authorizing the Mayor to sign the Negative Declaration for the Pine Stream Extension Project and file on behalf of the Village all documents necessary to comply with SEQRA requirements.

**Resolution #240103F** – A motion was made by Deputy Mayor Edwards, seconded by Trustee Cuocci and carried approving the 2013 Ford Taurus Sedan VIN #1FAHP2M85DG152692 Police Reserve vehicle for sale on Municibid.

**Resolution #240103G** – A motion was made by Deputy Mayor Edwards, seconded by Trustee Lang and carried authorizing the Village Clerk to purchase a chief's vehicle for the Malverne Fire Department and the reallocation, as authorized by DASNY, of the grant in the amount of \$50,000 earmarked for the purchase of an emergency response vehicle for the Malverne Fire Department (ID #19477).

**Resolution #240103H** – A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried authorizing the attached budget transfers and modifications.

**Resolution #240103I** – A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried authorizing the vacation buyback for village hall staff and the accompanying budget transfer.

**Resolution #240103J** – A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried approving the hire of Matthew Irizarry as part time Neighborhood aid.

**Resolution #240103K** - A motion was made by Trustee Cuocci, seconded by Trustee Lang and carried approving the separation payout for Averil Smith.

**Resolution #240103L** - A motion was made by Trustee Cuocci, seconded by Deputy Mayor Edwards and carried approving the engagement with Averil Smith for continued support of Treasurer matters.

**Resolution #240103M** - A motion was made by Trustee Lang, seconded by Deputy Mayor Edwards and carried approving the appointment of Jill Valli as Clerk, Treasurer, Registrar, and Record Retention Officer to fill a vacated, unexpired term ending 3/31/24.

2024 Meeting and Budget Schedules were reviewed. The October 2<sup>nd</sup> Board meeting will be rescheduled for October 9<sup>th</sup> due to it coinciding with Rosh Hashanah.

At 10:15 p.m. a motion was made by Trustee Lang, seconded by Trustee Prizzi and carried to move to Executive Session.

At 11:50 p.m. a motion was made by Trustee Cuocci, seconded by Trustee Prizzi and resume work session followed by a motion to and adjourn.