

INCORPORATED VILLAGE OF MALVERNE
Meeting of the Board of Trustees
Regular Monthly Meeting - Minutes
September 3, 2025

Present:

Mayor Timothy Sullivan

Deputy Mayor Scott Edwards

Trustee Carl Prizzi

Trustee Lori Lang

Trustee Megan O'Rourke-Schutta

Village Clerk Jill Valli

Village Attorney Peter Trentacoste

At 7:40PM the meeting was called to order

The Pledge to the Flag was recited followed by a Moment of Silence in memory of Susan Elowson, Grace Korth and Brenda Mezzanoti

Oath of Office was administered to Thomas C. Martini, Chief of Malverne Police Department. Chief Martini and the Board presented a citation to Sgt Robert Lang for outstanding police work.

Presentation – Peggy Urick presented a donation from Woodmen Life Chapter 467 for the Village's September 11th ceremony. Next September is this chapter's 50th anniversary.

Mayor's Update – Reminded residents that all upcoming events are on the Village Website. The roads map has been updated. Fall paving will be completed by Thanksgiving. Nassau County Traffic met with the Mayor and Trustee Prizzi to discuss the possibilities for crosswalks on Hempstead Avenue, on the corner of Franklin and Cornwell and Ocean Avenue. The Village is offering our assistance to all local schools to protect the children and families. The LIRR track replacement will be finished in October. The village has been taking proactive measures to make sure vacant homes are secure and cleaned up. Whalen Park ribbon cutting is tomorrow at 4:00 p.m.

Department Reports

Historian – Village Historian David Weinstein reflected on the military service of Staff Sgt Peter Passalacqua. On behalf of the Malverne Historical Society he thanked Phil Balin who is stepping down at President who has served for many years. There are new programs and exhibits each month.

Police Department – Chief Martini spoke about how the MPD supports school safety.

Trustee Schutta and Trustee Prizzi spoke about upcoming Library and Village events, Youth Board activities, and the Fall Tennis program.

Public Input

Sheehy Place – the Mayor invited the public to comment on the plans for the Village to sell Sheehy Place to the OLL Parish. No one stepped forward.

Elizabeth Krull and Father Jim – OLL Bazaar and Carnival is this weekend on parish grounds.

Elizabeth Krull – Malverne Chamber of Commerce shared the details of the Malverne Fall Festival and Car Show on Saturday, September 20th and upcoming ribbon cuttings.

AnnMarie Cuocci and Malverne Civic Association Members – spoke about the history of the association and their upcoming events including the annual wine tasting on September 12th and the shredding event on November 1st.

Carol Hassett and Janet Chiafari – American Legion Family – Their back-to-school drive provided 55 backpacks to area bases. Baby Shower items will be collected September 20th at the Chamber Fall Festival. She announced upcoming events throughout the fall.

Michael D'Angelo Crossroads Farm – Spoke about upcoming events and how the farm evaluates which events make sense to host, the success of the Friday night farm event, and their goals and role in the community.

Announcements

1. Our annual September 11th Candlelight Ceremony will be held on Thursday, September 11th at 8:00 p.m. at the memorial on Church Street in honor of the Malverne residents who lost their lives: Scott Bart, Jacqueline Donovan, James Haran and Diane Urban.
2. In recognition of Pediatric Cancer Awareness Month and in support of the Mary Ruchalski Foundation, the Village will hold a "Lighting of the Gold Tree" on Monday September 8th at 7:00 p.m. at Sgt. Winters Park on Hempstead Avenue.
3. The dedication of Whalen Park is tomorrow, September 4th at 4:00 p.m.
4. The Village-wide garage sale is scheduled for Saturday, September 27th with a rain date of September 28th. Permits are available for \$10 each at Village Hall or at www.malvernevillage.org
5. October's Board meeting will be held on Wednesday, October 8th.

At 9:25 p.m. a motion was made by Deputy Mayor Edwards, seconded by Trustee Lang and carried to adjourn to go into Executive Session to discuss a particular person or persons, followed by Work Session to discuss matters listed on the agenda and transact such other business as may properly come before the Board.

NCORPORATED VILLAGE OF MALVERNE
Meeting of the Board of Trustees
September 3, 2025
Work Session Minutes

Present:

Mayor Timothy Sullivan

Deputy Mayor Scott Edwards

Trustee Carl Prizzi

Trustee Lori Lang

Trustee Megan O'Rourke-Schutta

Village Clerk Jill Valli

Village Attorney Peter Trentacoste

Village Treasurer Kelly Duffy

At 9:30pm work session was called to order.

Temporary Sign Permit – OLL and Malverne Chamber of Commerce

A motion was made by Trustee Lang, seconded by Deputy Mayor Edwards and carried to approve the application and waive the permit fee for these non-profits.

Resolution #250903 – Approves the minutes of the May 7, June 4, June 18, July 17 and August 6 meetings.

Motion: Trustee Prizzi

Second: Deputy Mayor Edwards

Resolution #250903A – Approves the minutes of the June 9, 2025 Work session.

Motion: Trustee Lang Second: Deputy Mayor Edwards Abstain: Trustee Prizzi

Resolution #250903B – Acknowledges that the following warrants have received necessary approval: C-2457, C-2508, A-2509, C-2510, A-2511.

Motion: Deputy Mayor Edwards

Second: Trustee O'Rourke-Schutta

Resolution #250903C – Authorizes Bond Payment to the Depository Trust Company due October 15, 2025.

Motion: Trustee Lang

Second: Deputy Mayor Edwards

Resolution #250903D – Accepts the donation from Woodsman's Life in the amount of \$300 for expenses related to the September 11 Memorial Service.

Motion: Deputy Mayor Edwards

Second: Trustee O'Rourke-Schutta

Resolution #250903E – Authorizes the Malverne Justice Court to apply for the Justice Court Assistance Program Grant for the 2025/26 grant cycle up to \$30,000.

Motion: Deputy Mayor Edwards

Second: Trustee Prizzi

Resolution #250903F Accepts the Temporary Municipal Assistance (TMA) funding in the amount of \$7,487.00

Motion: Trustee Lang

Second: Deputy Mayor Edwards

Resolution #250903G - Authorizes the Village Treasurer to accept the copy and notarized letter in lieu of the original certificate, and issue payment to the custodian: *US Bank as Custodian for Actlien Holding* in the amount of \$ 11,318.14

Motion: Trustee Lang

Second: Trustee O'Rourke-Schutta

RESOLUTION #250503H - Accepts the HCR/GOSAR reimbursement and accompanying budget transfers in the total amount of \$23,537.00 received on 8/28/2025

Motion: Deputy Mayor Edwards

Second: Trustee Prizzi

Resolution #250903I - Accepts donation from the Malverne Civic Association in the amount of \$2,059.62 for picnic tables for Whalen Park.

Motion: Trustee Prizzi

Second: Deputy Mayor Edwards

Resolution #250903J – Authorizes the Mayor to sign the attached Arrangement Letter with RBT Certified Public Accountants.

Motion: Deputy Mayor Edwards

Second: Trustee Lang

Resolution #250903K – Promotes Anthony Castellano to Police Sgt effective September 8, 2025.

Motion: Deputy Mayor Edwards Second: Trustee Prizzi Abstain: Trustee Lang

At 9:55 pm a motion was made by Deputy Mayor Edwards seconded by Trustee Prizzi and carried to close work session.