



Incorporated Village of Malverne
TREE BEAUTIFICATION COMMITTEE
Working Together to Keep Malverne Green
99 Church Street • Malverne, NY 11565-1726
Phone: 516-599-1200 • Fax: 516-599-0613



Annual Tree Planting Program

October 2025

Dear Resident,

Thank you for your interest in the fall tree planting initiative. In the past year, you have either inquired about having a tree planted, removed a tree, or have had a curb tree removed by the Village and agreed to plant a replacement through this program.

We are pleased to offer residents a lovely selection of trees for planting. Please review the selections at <https://www.malvernevillage.org/tree-policy> and choose the appropriate tree for your preferred location.

Trees may be planted on the strip between the curb and sidewalk or on the front lawn. Please pay close attention to the selection guidelines, as some trees are considered "wire friendly" and others are only suitable for front yard planting.

Planting is expected to take place in late-November or December. Prior to the planting the contractor will mark the utility lines in front of your property. The planting will take place shortly thereafter. At that time, the Village will deliver a marker flag to your home. **Please mark where you would like the tree placed.** The contractor will do his best to comply with your request so long as the location does not interfere with below ground utility lines.

Your application and payment must be returned to Village Hall no later than November 1, 2025. The cost to homeowners is \$215 per tree and a reduced rate of \$175 per tree for senior citizens aged 65 or over. This is a substantial savings, as the Village is subsidizing a significant portion of the total cost. This cost includes the tree itself, utility line marking, the planting of the tree, and a one-year guarantee by the contractor. A maximum of two trees per property may be purchased at this reduced price. If you wish to purchase additional trees, please contact us for further instructions.

If you have any questions, please email info@malvernevillage.org.

Sincerely,
The Malverne Tree & Beautification Committee



Incorporated Village of Malverne
TREE BEAUTIFICATION COMMITTEE
Working Together to Keep Malverne Green
99 Church Street • Malverne, NY 11565-1726
Phone: 516-599-1200 • Fax: 516-599-0613



Annual Tree Planting Program - APPLICATION

2025 TREE SELECTIONS -Please review tree descriptions at <https://www.malvernevillage.org/tree-policy>

CURB/WIRE FRIENDLY ☐ Kwanzan Cherry ☐ Sargent Cherry ☐ Ruby Slipper Amur Maple
FRONT LAWN ONLY ☐ Eastern Redbud ☐ Kousa Dogwood

PLEASE USE THE FOLLOWING GUIDELINES IN YOUR SELECTION

1. Look for wires above each location – only wire/curb friendly trees will be planted under wires.
Lawn Trees can only be planted on the front lawn, not on the curb strip.
2. When selecting placement of tree be mindful of any water main, gas service and signage.
Proper distance must be kept from these items. **Contractor will make final decision on placement.**
3. New tree cannot be planted in exactly same location as a recently removed tree.
4. All Village Codes will be followed in regard to spacing from corners, traffic signs and utility poles.
5. If ordering more than one tree, please consider future growth and space at least 20' apart.
6. Corner homes - please indicate if different conditions exist on each street and on which street tree(s) is to be planted. _____

REMEMBER, YOUNG TREES NEED TO BE WATERED WEEKLY FOR AT LEAST TWO YEARS. CARE INSTRUCTIONS MUST BE FOLLOWED TO ENSURE PROPER GROWTH AND TO MAINTAIN ELIGIBILITY FOR 1 YEAR CONTRACTOR GUARANTEE. **DEEP WATERING IS NECESSARY TO DISCOURAGE SURFACE ROOT GROWTH. SPRINKLERS ARE NOT ENOUGH.**

INDICATE YOUR SELECTION BELOW

Street name _____ Cross Streets _____

☐ CURB/WIRE FRIENDLY ☐ FRONT LAWN

FIRST CHOICE _____ SECOND CHOICE _____

Did you check for wires? _____ (initial) # Trees _____ Amount Enclosed \$ _____
(Payable to Inc. Village of Malverne)

The committee will make every effort to fulfill your request. This is a first come, first served program and some varieties are limited. We cannot be sure that specific trees will be available at time of planting. The undersigned understands and agrees that plantings are to be maintained by the homeowner. The Village will only remove a tree if it's diseased or dead. Sidewalks are the resident's responsibility. Tree will not be removed by the Village if it damages the sidewalk. I am aware that the tree comes with a one-year guarantee from date of planting provided proper watering and care by the homeowner. The Village and Contractor are not responsible for sprinkler systems moved or damaged during the planting. I agree to hold harmless the Village of Malverne, its agents, officers, and employees for any damage or injury caused by reason of planting, placement, maintenance, or removal of trees.

Signature of Applicant: X _____ Date: _____

Address: _____ Daytime Phone #: _____

EMAIL: _____

APPLICATION AND PAYMENT MUST BE RETURNED TO VILLAGE HALL BY NOVEMBER 1st.